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## MEMORANDUM

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TO: Mayor Walker and Councilors  
FROM: M McPherson, City Administrator  
SUBJECT: **Resolution #21-41**  
DATE: July 20, 2021

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### **Background:**

In order to remove the zoning protections for the cross-wind runway, the airport zoning ordinance needs to be amended. In order to accomplish the amendment, the City needs to establish, temporarily, a Joint Airport Planning Board comprised of persons from the City, and the two counties and townships affected by the Airport.

### **Analysis:**

Step One of the process is to approve Resolution 21-41 which establishes the Board and appoints two members from the City, neither of which can be a Councilor. A member from the Planning Commission and the Airport Advisory Board may be appropriate.

The next step will be to send a letter, certified mail to Mille Lacs and Sherburne Counties, and Princeton and Baldwin Township requesting that they also appoint two members each to the Joint Airport Planning Board.

### **Recommendation:**

Staff recommends the City Council approve Resolution #21-41 establishing a Joint Airport Planning Board and appointing two members, one from the Planning Commission and the other from the Airport Advisory Board.